

## CBGN Working Group Minutes – November 9, 2005

Via Conference Call & at CBPO Fish Shack Conference Room

**Participants:** Terry Hough, Marci Ross, Elizabeth Hughes, Bob Carter, Robert Pickett, Melanie Teems, Chris Conner, Paula Degen, Cheryl Branagan, Lynn Bostain, Skip Meehan, Rod Torrez, Dan Martin, Lisa Gutierrez, John Davy.

The meeting convened by conference call at 10:00 am.

**Minutes:** Members reviewed and adopted the minutes of July 14, September 14, and October 12 as written.

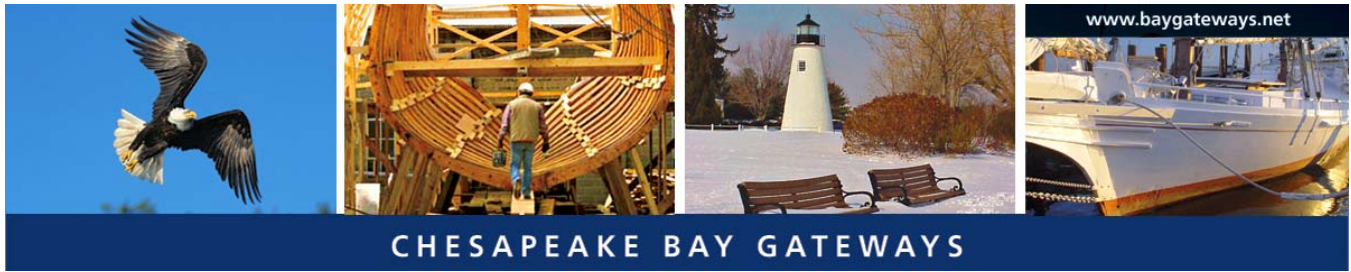
**Program Plan:** Jonathan Doherty reviewed the draft 2006 annual program plan, noting the plan is based on the current appropriation for FY06, which may be modified somewhat by action in Congress to address budget issues stemming from hurricane relief. Subjects of discussion among members included: (a) review of the status of a small number of gateways who, based on current knowledge, are not meeting their MOU commitments will be conducted prior to updating of the CBGN map/guide, however the bulk of MOU reviews will occur later in the year and into 2007; (b) a report on implementation of the joint marketing strategy will be conducted at an upcoming Working Group meeting; (c) the 2006 map & guide update is planned for spring 2006 and will incorporate any new Gateways added to that point; this will make the product available for multiple 2006 events and address the current short supply; with a recruiting effort later in 2006, and the upcoming 2007 events, a 2007 update is anticipated in advance of spring Jamestown related events; (d) several items have been identified as possible targeted grant activities; these will be discussed at an upcoming meeting; (e) promotional information for the UVA Press Smith book should be closely coordinated with 2007 events; information about the publication should be made available to key stakeholders; (f) recommended topic(s) for the next thematic guide will be presented at an upcoming Working Group meeting; (g) some funding will be reallocated for initial conference planning later in 2006 to prepare for an anticipated spring 2007 conference. Working Group members concurred with the annual program plan and recommended it for approval by NPS. Jonathan Doherty indicated the plan will be provided to the NPS NER Regional Director for approval.

**Updates:** Jonathan Doherty reported that NPS has completed all actions identified in the action plan developed to respond to last year's congressional review. A draft completion report has been assembled and is anticipated to be provided to the House Appropriations Committee in the



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relatively near future. Committee members asked if they could be provided with information regarding the completed actions. Jonathan noted that he can provide information on the completed actions in response to questions from Working Group members.

Marci Ross reported on activities related to several letters being developed currently, including a draft letter for signature by the Chesapeake Executive Council advocating permanency and funding for CBGN and a separate letter from the Governors of MD and VA and Mayor of DC. She noted that Elizabeth Hughes, Bob Carter, and Lisa Gutierrez and others have been working on this and that attention needs to continue to be focused on making CBGN permanent. Several members expressed concern that advocates of the John Smith water trail were not being supportive of CBGN; members believe that CBGN and the water trail should be perceived as complementary and not in competition and that something needs to occur to break this cycle.

Jonathan Doherty noted the upcoming meeting on December 14 would involve the entire board of the Friends of Chesapeake Gateways.

The meeting was adjourned at 11:45 am.



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